

To: Chief School Development Officer (CWS)

Work Plan on Implementation of Measures to Safeguard National Security and Promote National Security Education
2023 – 2024 School Year

School name: HKUGA College

Area	Measure (s)	Assessment method	Implementation timetable	*PIC	Resources required
School Administration	<ul style="list-style-type: none"> ● The <i>Taskforce on the Implementation of National Security Education (國安教育工作小組)</i> continues to be led by the Vice Principal (Student Development) and perform the following duties: <ul style="list-style-type: none"> ○ to plan, formulate and implement policies and practices related to National Security Education (NSE); ○ to coordinate the implementation of related measures among various subject departments and committees; ○ to promote communication and collaboration among different stakeholders to strengthen students' virtue cultivation and the related work on pastoral care; and ○ to formulate strategies and contingency measures to prevent political activities from permeating the school. ● Members of the Taskforce, beside the Chairperson (a VP), include the Heads of the Academic Development Committee (a VP and an AP), Head of the Administration Affairs Committee (a VP), Head of the Moral, Civic and National Security Education Committee, Head of the Chinese Culture Enhancement Committee and the Head of the Administration. The Taskforce reports to the Principal and the senior management on its work and proposal regularly. 	<ul style="list-style-type: none"> ● Review by the Senior Management ● Stakeholder Survey ● APASO 	2023/24 whole school year	NC, CLC, SPY	Task Force members

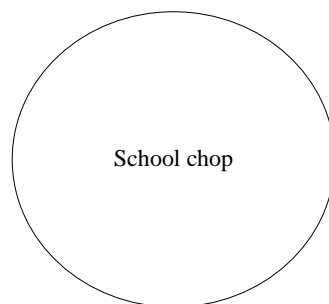
	<ul style="list-style-type: none"> Uphold the mechanism and procedures for management of school premises (including the hiring out of school facilities and regular review of the library collection) to ensure the school activities will not involve acts or activities that endanger national security 	<ul style="list-style-type: none"> Observation Event evaluation 	2023/24 whole school year	AY	Administrative Affairs Committee members
	<ul style="list-style-type: none"> Uphold the school's mechanism and procedures for organising activities to ensure that activities to be held under the name of the school (including student activities, extra-curricular activities, talks by external guest speakers, activities organised by alumni or parent-teacher associations for students, activities engaging outside instructors, etc.) do not involve acts and activities that endanger national security 	<ul style="list-style-type: none"> Observation Event evaluation 	2023/24 whole school year	NC, FS	Student Development Committee and Holistic Development Committee members
Staff Management	<ul style="list-style-type: none"> Revising the school recruitment and employment policy in alignment with the National Security Law and conduct of teachers Stipulation of clear handling procedures for teachers' misconduct related to breaches of rules and laws Revision of the procurement policy and procedures in alignment with National Security Law (e.g. clear guidelines on the selection of vendors and service providers) 	<ul style="list-style-type: none"> Observation Teacher survey 	2023/24 whole school year	CHC, SN, NC	School-based Management Team members; Legal consultation
Staff Training	<ul style="list-style-type: none"> Providing PD programmes for all teachers related to National Security Law and National Security Education (NSE) Developing PD policy to encourage and arrange teachers to take part in PD programmes related to NSE and Basic Laws strategically and systematically 	<ul style="list-style-type: none"> Relevant PD hours and record of teachers Teacher survey 	2023/24 whole school year	CLC, NC	Professional Development Committee members; School's financial support

Learning and Teaching	<ul style="list-style-type: none"> ● Implement the monitoring mechanism for regular review of learning and teaching resources in various key learning areas to ensure that there would be no school-based materials containing twisted values or suspected of breaching laws in Hong Kong ● Teaching/work plans, self-compiled teaching materials, student results, etc., related to the Constitution, the Basic Law and national security education will be archived and retained for at least two school years, so that such resource and materials can be available for school and/or EDB inspection on a need basis 	<ul style="list-style-type: none"> ● The standardized monitoring mechanism for regular review of learning and teaching resources is established and put into practice by all subject departments 	2023/24 whole school year	CLC, GL, SPY	Academic Development Committee members
	<ul style="list-style-type: none"> ● Continue to review and enrich the curriculum contents of relevant Key Learning Areas (KLAs) with a view to promoting among students a clear understanding of the country's development, Chinese culture, the Constitution, the Basic Law and the National Security Law to enhance students' sense of national identity, being law abiding, and their awareness of safeguarding national security 	<ul style="list-style-type: none"> ● Elements of national security education have been incorporated/enhanced in the existing scheme of work 	2023/24 whole school year		Academic Development Committee members
	<ul style="list-style-type: none"> ● Subject departments work collaboratively with Chinese Culture Enhancement Committee and Moral & Civic Education Committee to enhance students' interests in learning about the country's latest development, Chinese culture, the Constitution, the Basic Law and the National Security Law <ul style="list-style-type: none"> - Resumption of Mainland Sister School trips and exchange programmes - HKUGAC X METRO National Security Radio Programme - Mainland Study Tour (Chengdu & Chongqing; Xian & Dunhuang) - Inter-house National Security Quiz Competition - EDB National Security Online Quiz Competition 	<ul style="list-style-type: none"> ● Observation ● Event evaluation 	2023/24 whole school year		Financial support from relevant government fundings; manpower from different departments and committees

	<ul style="list-style-type: none"> - S3 Community Engagement Project (L&S X MCNSE) : Bringing Chinese Culture into the Community through Guided Tours 				
Student Guidance, Discipline and Support	<ul style="list-style-type: none"> ● Organising talks (through assemblies) and PC/ MCE/ NSE programmes to promote students' law-abiding nature and knowledge & understanding related to National Security Education <ul style="list-style-type: none"> - Visit to the West Kowloon Magistrates' Courts - Visit to the Court of Final Appeal - Mock Trial Competition - ICAC Interactive Drama (to promote law-abidedness) - CES X MCNSE Talk: Media Literacy + Project Learning about Media Literacy in S1 - CS X MCNSE Talk: 憲法、基本法與一國兩制 - CS X MCNSE Talk: 從醫療狀況看香港、內地與世界 - CS X MCNSE Talk: 中國創科之路 - CS X MCNSE Talk: 香港青年到內地發展的機會 - CS X MCNSE Talk: 國家安全 - CS X MCNSE Talk: 我們國家的外交 - MCNSE online lesson for S1: National symbols and the etiquette of flag-raising ceremonies ● Formulating and implementing measures for pastoral care with reference to Chapters 3.6 and 3.7 of the School Administration Guide and the basic principles set out in the Guidelines on Student Discipline ● Revising pastoral care guidelines for all teachers to provide clearer instructions and procedures in handling cases related to breaches of rules and laws 	<ul style="list-style-type: none"> ● Event evaluation ● Stakeholder Survey ● APASO 	2023/24 whole school year	NC, SPY	<p>Pastoral Care Committee & Moral, Civic & National Security Education Committee members</p> <p>NGO providing relevant service and programmes</p>

Home-school Cooperation	<ul style="list-style-type: none"> • School cooperating with the PTA to organise parent education programmes (e.g. talks, workshops, etc.) related to NSE • Organisation of Chinese culture enhancement activities for parents to enhance home-school cooperation in promoting Chinese national identity among the students 	<ul style="list-style-type: none"> • Event evaluation • Parents' feedback 	2023/24 whole school year	NC, AY, JT	PTA support (including expenses on guest speakers) Chinese Culture Enhancement Committee members
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**The first name is the person-in-charge and the second / third name(s) is/are the deputy(deputies)*



Signature of supervisor: _____

Name of supervisor: Mr. Fung Ho Keung

Date: 10 November 2023